



# Primary School Meals in Hartlepool Autumn/Winter 2020/2021

# QUALITY POLICY

Hartlepool Borough Council's Facilities Management Service (School Meals and Building Cleaning) is committed to delivering a high quality service to our clients and customers.

We will do this by:

- Building productive relationships with our clients and customers to be able understand their needs and wishes and tailor our services accordingly.
- Providing effective leadership that promotes a focus on quality outcomes and ensures sufficient resources are in place.
- Recognising our people are our most valuable resource and supporting them to deliver the best possible service.
- Maintaining clear, consistent and efficient operational systems and processes.
- Driving continuous improvement through sound business practices, rigorous inspection and review processes, benchmarking against others and listening to customer feedback.
- Measuring our performance in key areas and using this data to make informed decisions to secure further improvement.
- Setting quality objectives that will address the risks and opportunities identified by senior management.
- Satisfying all applicable service requirements and legislation.

16th October 2020 (v5)

School Catering Service, Hartlepool Borough Council  
Civic Centre, Hartlepool, TS24 8AY  
Tel: 01429 523850  
[www.hartlepool.gov.uk/schoolmeals](http://www.hartlepool.gov.uk/schoolmeals)



# Food for Life



Hartlepool School Meals Service are proud to announce, it has achieved the soil associations 'Food For Life' bronze catering mark for primary schools in Hartlepool for the fifth year running .

The Bronze catering mark is an independent verification, backed by an annual inspection, which awards caterers that demonstrates their commitment to ensuring school lunches provided to your children meets the statutory School Food Standards and requires that 75% of the menu is freshly prepared daily, on site, from unprocessed ingredients.

This Award is recognised by Ofsted during school inspections as a mark of a Catering service that is committed to providing fresh, sustainable, locally sourced and high quality foods to its clients. This not only ensures your child receives nutritious food but also provides parents with reassurances that their children are being fed responsibly.



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# Primary School Meals



Heathy Food  
Happy Pupils

Hartlepool Borough Council (Catering Services) has been committed to providing high quality school lunches for many years. We work with 29 schools in the primary and secondary sector within the town and serve around one million meals each year.

Over the summer months the Council has worked hard with school leaders to redesign the School Catering service in order to take into account Covid-19 restrictions and meet the individual requirements of schools. Each school now has its own bespoke service dependent on the size of the school and any other restrictions it may have.

By changing the service in this way, we can ensure that we are providing meals in a safe environment for our staff and also to maintain all pupil 'bubbles' in schools.

Salad Bar options have been removed from our menus at this time and we have taken the decision to offer a variety of sandwiches that can be served to the pupils as an alternative choice to the hot meal. In this way we are still offering an alternative to those pupils who do not wish to take the hot meal option. We will monitor this closely over the coming months and will reinstate the salad bars once it is safe to do so.

We have made investments in new cleaning machines used by the catering staff to help speed up the multiple sittings that have been introduced in most schools to ensure that pupils 'bubbles' are maintained and that all areas are sanitized and safe for pupils to use.

Parents will be aware that the cost of school meals provided by the Council was again frozen at the start of the current academic year at £2.05 in a Primary school. This decision was taken by the council principally to ease the financial pressures on families hit hard by COVID-19.

Our aim is always to ensure our catering service provides excellent value for money to our customers and is delivered in line with the high standards and expectations of schools.

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# Allergen Information

“It’s ok to ask”



Healthy Food  
Happy Pupils

We encourage pupils to ask a member of the Catering team if they are unsure about the allergen information for food items on the menu. The Cook and the catering staff will be able to give them the correct information and help them make informed choices.

As part of our Food Safety Management System and in line with the Allergen Food Information Regulations and Food Labelling laws that came into effect in 2014, the School Meals service currently displays all school meals allergen information as a colour coded poster. The information is updated twice yearly alongside our menu changes or on notification of a recipe change to ingredients from our suppliers or manufacturers.

Please contact us if you have questions around allergens in school meals.

## Special Diet

The School Meals service does cater for any special dietary requirements. Please contact your school directly in the first instance to discuss your child’s individual needs. Further meetings will be held with the catering staff onsite to ensure suitable meals are provided each day in school that meet your child’s needs.

## Free Meals

All pupils in Reception, Year 1 and Year 2 are currently entitled to Universal Infant Free School Meals (UIFSM) to ensure they receive a hot, healthy meal at lunchtime.

Parents claiming certain benefits can apply for free school meals for any of their children who are registered at a Hartlepool school and who would normally be at school at lunch time. Please telephone 01429 284188 or apply online

<https://www.hartlepool.gov.uk/freeschoolmeals>

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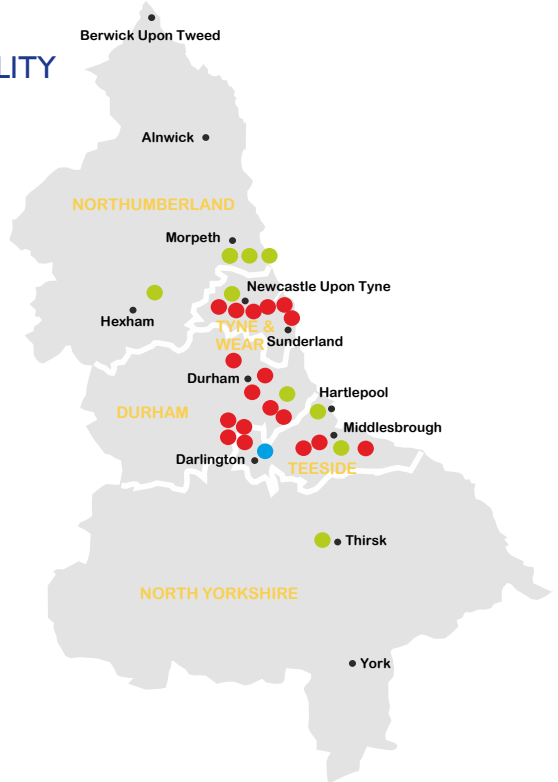


# Our Food Map



WE ONLY PURCHASE QUALITY  
PRODUCE FROM  
REGIONAL SUPPLIERS

- Meat: Red Tractor Assured
- Fruit and Vegetables, Free Range Eggs
- Marine Conservation Sustainable Fish



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# Week 1



Week Beginning: 2/11, 23/11, 14/12, 18/1, 8/2, 8/3

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Meatballs in Tomato Sauce with Spaghetti  Quorn Pitta Pockets (v)	Chicken and Veg Pie  Vegetable Curry with Sunshine Rice (v)	Roast Beef with Yorkshire Pudding  Homemade Pizza (v)	Homemade Lasagne  Cheese and Leek Gratan (v)	Oven Baked Salmon  Vegetable Pasta Bake (v)
	Baby New Potato  Pasta  Bread	Creamed Potato  Sunshine Rice  Bread	Roast Potato  Fruity Couscous  Bread	Steamed Potato  Pasta  Bread	Oven Baked Potato Wedges  Pasta  Bread
	Steamed Buttery Cabbage (s)  Baked Beans	Steamed Diced Swede (s)  Garden Peas (s)	Steamed Diced Carrots (s)  Steamed Cauliflower Florets	Broccoli Florets (s)  Steamed Sweetcorn (s)	Steamed Carrot Batons (s)  Garden Peas (s)
	Cornflake Tart and Custard	Oaty Apple Crumble and Custard	Cold Desserts	Chocolate Beetroot Cake with Chocolate Sauce	Fruity Friday

Sandwiches available daily  
(v) = vegetarian (s) = seasonal foods

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# Week 2



Week Beginning: 9/11, 30/11, 4/1, 25/1, 20/2, 15/3

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Oven Baked Sausages Vegetable Jambalaya (v)	Spaghetti Bolognese Cheese Plait (v)	Roast Gammon with Pease Pudding Vegetable Sir Fry (v)	Chicken Curry with Steamed Rice Homemade Stromboli Pizza (v)	Oven Baked Fish Fingers Quorn Burrito (v)
	Creamed Potato Steamed Rice Bread	Potato Wedges Spaghetti Bread	Minted New Potato Rice Bread	Steamed Potato Rice Bread	Oven Baked Chips Couscous Bread
	Steamed Carrot Batons (s) Baked Beans	Diced Steamed Swede (s) Sweetcorn (s)	Cauliflower Cheese (s) Steamed Broccoli Florets (s)	Steamed Cabbage (s) Steamed Mixed Vegetables	Steamed Diced Carrots (s) Garden Peas (s)
	Eve's pudding with Vanilla Sauce	Chocolate Berry Cake and Chocolate Sauce	Cold Desserts	Cherry Bakewell Tart with Custard Sauce	Fruity Friday

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# Week 3



Week Beginning: 16/11, 7/12, 11/1, 1/2, 1/3, 22/3

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Chicken Fillet in a roll with salad Roast Vegetable Loaf (v)	Mince Pie with a Puff Pastry Crust Tomato Pasta Bake (v)	Roast Dinner with Trimmings Homemade Calzone Pizza (v)	Chicken Casserole with a Herb Dumpling Vegetable Enchilade (v)	Oven Baked Salmon Mac 'n' Cheese (v)
	Potato Wedges Couscous Bread	Steamed Potatoes Pasta Bread	Steamed New Potatoes Couscous Bread	Parsley Potatoes Rice Bread	Oven Baked Chips Pasta Bread
	Steamed Diced Swede (s) Steamed Green Beans (s)	Steamed Carrot Batons (s) Steamed Cauliflower Floret	Buttery Steamed Cabbage (s) Steamed Mixed Vegetables	Steamed Broccoli Florets (s) Baked Beans	Steamed Diced Carrots (s) Garden Peas (s)
	Apple Blackberry Cake with Custard Sauce	Oaty Fruit Crumble with Custard Sauce	Cold Desserts	Homemade Rice Pudding with Peach Slices	Fruity Friday

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